



Republic of the Philippines  
Department of Education  
REGION X  
DIVISION OF CAGAYAN DE ORO CITY

July 6, 2020

**DIVISION MEMORANDUM**

No. 311, 2020

DEP ED-DIVISION OF CAGAYAN DE ORO CITY  
CAGAYAN DE ORO CITY  
**RELEASED**  
DATE: JUL 07 2020

To: All Education Program Supervisors  
All Elementary and Secondary School Heads  
All Concerned Elementary and Secondary Teachers  
This Division

**REGIONAL EVALUATORS OF THE K-12 ALTERNATIVE DELIVERY MODE (ADM)  
MODULES**

1. In consonance with the Regional Memorandum No. 238, s. 2020, all concerned teacher-evaluators of self-learning modules are directed to submit the revised modules on or before July 9, 2020 through this link: <https://bit.ly/Final-Edited-Modules>
2. The evaluation process starts today July 6, 2020 and teachers are advised to access all the assigned self-learning modules via local portal. The results of evaluation shall be submitted to the writers for editing on or before July 9, 2020. LR section personnel are tasked to upload the validated modules in the regional ART-TEN portal on or before July 10, 2020.
3. Enclosed is the list of CDO Regional Evaluators.
4. For strict compliance.

  
**CHERRY MAE L. LIMBACO**  
Schools Division Superintendent

note: Additional <sup>list of</sup> evaluators & writers  
can be accessed through this  
link <https://bit.ly/35j0BCU>



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JUL 01 2020  
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Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO

**RELEASED**

Office of the Regional Director

20-42753

June 24, 2020

REGIONAL MEMORANDUM

No. 238, s. 2020

**QUALITY ASSURANCE OF K to 12 ALTERNATIVE DELIVERY  
MODE (ADM) MODULES**

To: Schools Division Superintendents  
All Others Concerned

1. In its commitment to find ways to provide learning opportunities to all Filipino learners for SY 2020-2021 amid the public health emergency due to COVID-19, the Department of Education-Region X is fast-tracking the finalization of Alternative Delivery Mode (ADM) modules.

2. In this light, the Curriculum and Learning Management Division (CLMD), through the Learning Resource Management and Development System (LRMDS), will conduct a quality assurance of K to 12 ADM modules to ascertain compliance with the standards of the Department.

3. The mechanics of the region-led quality assurance are as follows:

- a. The Regional Committee on Quality Assurance of Alternative Delivery Modules is composed of select Education Program Supervisors, School Heads, and Teachers who will evaluate the module manuscripts developed by the Schools Division Offices (SDOs).
- b. Quality assurance of the manuscript shall follow the guidelines in the Evaluation of DepEd Developed Learning Resources (DDLRL) prescribed by the BLR and shall focus on the following criteria:

**Content**

- i. Intellectual Property Rights Compliance
- ii. Learning Competencies
- iii. Instructional Design and Organization



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- iv. Instructional Quality
- v. Assessment
- vi. Readability

### **Language**

- i. Coherence and Clarity of Thought
- ii. Grammar and Syntax
- iii. Spelling and Punctuation
- iv. Consistency in Style

### **Design and Layout**

- i. Physical Attributes
- ii. Design and Layout
- iii. Typographical Organization
- iv. Visuals

- c. The accomplished evaluation tools, along with the MS Word module manuscripts with inserted comments and the summary of findings from the Regional Committee on Quality Assurance of Alternative Delivery Modules, shall be returned to the Schools Division Office Development Team for validation, revision, and implementation.
  - d. The revised module, together with the summary of findings, shall be submitted back to the Regional Committee on Quality Assurance of Alternative Delivery Modules for review. The review of the revised module shall ensure that the comments and suggestions made in the first evaluation are completely and accurately implemented and fully comply with the standards and requirements.
4. Quality-assured modules shall be uploaded to the ROX LM Resources assigned to each division under the folder name EDITED. Deadline is on or before July 15.
5. The following documents are attached for ready reference:

Annex A: Regional Committee on Quality Assurance of Alternative Delivery Modules

Annex B: Guidelines on Content Evaluation

Annex C: Evaluation Tool for Content

Annex D: Summary of Content Findings

Annex E: Guidelines on Language Evaluation


Annex F: Summary of Language Findings

Annex G: Guidelines on Layout and Design  
Annex H: Evaluation Tool for Layout and Design  
Annex I: Summary of Layout and Design Findings  
Annex J: Evaluation Rating for Non-Print Materials  
Annex K: Guidelines and Checklist on Technical Evaluation

6. Immediate and wide dissemination of this Memorandum is desired.



**DR. ARTURO B. BAYOCOT, CESO III**  
Regional Director



ATCH.: As stated

References: DepEd Order No. 007, s. 2020-School Calendar

To be indicated in the Perpetual Index under the following subjects:

QUALITY ASSURANCE  
ADM MODULES

qad/neil

## REGIONAL EVALUATORS FOR MODULES

Name of Evaluators	SCHOOL	Grade Level	Assigned Subject to be Evaluated	STATUS			CellPhone #	Email Add.
				Jul-06	Jul-07	Jul-08		
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Irish Noveda	Gusa RSHS	Grade 8	ENGLISH					
Beverly Zapanta	Gusa RSHS	Grade 9	ENGLISH					
Jasmine Joy Tiempo	Gusa RSHS	Grade 10	ENGLISH					
Emee Cael	Gusa RSHS	Grade 11	ENGLISH					
Fe Pablico	Gusa RSHS	Grade 11	ENGLISH					
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